



Best Practice Lunch & Learn Series

Choose the Lunch & Learn session right for you!

OTN's Best Practices Lunch & Learn Series are Live-Practical sessions where you will learn how to use various OTN Products and Services. They are great as a refresher for the occasional user or a hands-on introduction to a new product or service. Click the link to register in a session or contact the OTN Scheduling desk for assistance (1-855-654-0888)

Here are some of the sessions we offer:

Studio Based Equipment:

For training on your Studio, room-based, or desktop videoconference equipment, please select a time in the [OTN Private Training](#) calendar.

Personal Videoconferencing:

This session will cover the practical aspects of scheduling a consultation, using the Personal Videoconferencing application, demonstrate a clinical consultation in action, and outline the keys steps involved in running a successful telemedicine event.

OTNinvite:

This training will cover the process of inviting a guest to a personal videoconference event. This session will include: creating an invite, sending an invitation, joining an event as well as best practice considerations when using the service.

OTNhub & Services overview:

Learn about the OTNhub and what services and products OTN supports.

Webcasting:

This session is designed to give anyone that is interested in webcasting the essentials of setting up the event and requesting the webcast. The training also covers best practice and how to organize an event.

Education & Admin Best Practices:

This session outlines best practice methodology and techniques used in an educational or administrative event. The session also covers setup, presentations and general etiquette.

Clinical Best Practices:

This session outlines best practice methodology and techniques used in a clinical telemedicine consultation.





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Ncompass Non-Clinical Scheduling:

This session is appropriate for telemedicine coordinators and administrators involved in scheduling and managing public or open educational events. The training will cover the process of organizing and scheduling public multipoint events in Ncompass.

Ncompass Clinical Scheduling:

This session is appropriate for telemedicine coordinators and administrators involved in scheduling and coordinating clinical consultations. The training is designed for both experienced Ncompass users as well as schedulers new to Ncompass.

Scheduling Tips:

This training session is appropriate for telemedicine coordinators and administrators involved in scheduling and managing clinical based videoconference events. In this session we will cover efficiency tips to improve overall telemedicine effectiveness.

AMD Patient Camera (and ENT Scope):

This session is designed to provide members that use the AMD Patient Camera/ENT Scope an opportunity to practice using the peripherals as well as ask questions.

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Telederm:

This session goes step by step through the process of taking images and submitting referrals using the Telederm application.

OTN Directory:

This session goes step by step through using and updating the directory.

Telesteth:

This session covers the components and features of the Littman 3200 Telestethoscope. In the training, we will run a real-time telesteth session using the software and discuss best practices for achieving optimum sound quality.

eConsult:

This will provide an introduction to OTN's eConsult application. Learning objectives will include a tour of the eConsult dashboard, how to create a new consultation, responding to a consultation, viewing your profile, and reporting features.



All sessions are at 12 noon unless otherwise stated.

May 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
1 Education & Admin BP 67709309	2 eConsult Register	3 Personal Videoconferencing 67708811 LTC Training – 3pm 67712502	4	5
8 AMD Camera 67709522	9	10 OTNhub/Services Overview 67710415	11 Getting started with eConsult 67711914	12 Clinical Scheduling 67711656
15 Webcasting 67709764	16 TeleSteth 67710231	17 OTNinvite 67710812	18 Personal Videoconferencing 67708769	19 Non-Clinical Scheduling 67712204
22 Victoria Day	23 Telemedicine Directory 67710109	24 LTC Training – Noon 67712614	25 LTC Training – 9 am 67712656	26 Scheduling Tips 67712093
29	30 TeleDerm 67711184	31		

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June 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
5 Education & Admin BP 70069854	6 eConsult Register	7 Personal Videoconferencing 70070920	8	9
12 AMD Camera 70070215	13 Telemedicine Directory 70070527	14 OTNhub/Services Overview 70071162	15 Getting started with eConsult 70084265	16 Clinical Scheduling 70084759
19 Webcasting 70070472	20 TeleSteth 70083710	21 OTNinvite 70071455	22 Personal Videoconferencing 70084627	23 Non-Clinical Scheduling 70084963
26	27 TeleDerm 70083954	28 LTC Training – Noon 70071655	29	30 Scheduling Tips 70085135

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July 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
3 Canada Day (celebrated)	4 eConsult Register	5 Personal Videoconferencing 70071088	6 Education & Admin BP 70069929	7 OTNinvite 70071579
10 AMD Camera 70070341	11 Telemedicine Directory 70070831	12 OTNhub/Services Overview 70071206	13 Getting started with eConsult 70084469	14 Clinical Scheduling 70084828
17	18 TeleSteth 70083792	19	20 Personal Videoconferencing 70084693	21 Non-Clinical Scheduling 70085015
24 Webcasting 70070538	25 TeleDerm 70084048	26 LTC Training – Noon 70071689	27	28 Scheduling Tips 70085199

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August 2017				
Monday	Tuesday	Wednesday	Thursday	Friday
July 31	1 eConsult Register	2	3	4
7 Civic Holiday	8	9 Personal Videoconferencing 70071116	10	11 Clinical Scheduling 70084886
14 Education & Admin BP 70070033	15 Telemedicine Directory 70070906	16 OTNhub/Services Overview 70071278	17 Getting started with eConsult 70084548	18 Non-Clinical Scheduling 70085067
21 AMD Camera 70070383	22 TeleSteth 70083870	23 OTNinvite 70071605	24 Personal Videoconferencing 70084602	25 Scheduling Tips 70085231
28 Webcasting 70070590	29 TeleDerm 70084135	30 LTC Training – Noon 70071727	31	