



Best Practice Lunch & Learn Series

Choose the Lunch & Learn session right for you!

OTN's Best Practices Lunch & Learn Series are Live-Practical sessions where you will learn how to use various OTN Products and Services. They are great as a refresher for the occasional user or a hands-on introduction to a new product or service. Click the link to register in a session or contact the OTN Scheduling desk for assistance (1-855-654-0888)

Here are some of the sessions we offer:

Studio Based Equipment:

For training on your Studio, room-based, or desktop videoconference equipment, please select a time in the [OTN Private Training](#) calendar.

Personal Videoconferencing:

This session will cover the practical aspects of scheduling a consultation, using the Personal Videoconferencing application, demonstrate a clinical consultation in action, and outline the keys steps involved in running a successful telemedicine event.

OTNinvite:

This training will cover the process of inviting a guest to a personal videoconference event. This session will include: creating an invite, sending an invitation, joining an event as well as best practice considerations when using the service.

OTNhub & Services overview:

Learn about the OTNhub and what services and products OTN supports.

Webcasting:

This session is designed to give anyone that is interested in webcasting the essentials of setting up the event and requesting the webcast. The training also covers best practice and how to organize an event.

Education & Admin Best Practices:

This session outlines best practice methodology and techniques used in an educational or administrative event. The session also covers setup, presentations and general etiquette.

Clinical Best Practices:

This session outlines best practice methodology and techniques used in a clinical telemedicine consultation.





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Ncompass Non-Clinical Scheduling:

This session is appropriate for telemedicine coordinators and administrators involved in scheduling and managing public or open educational events. The training will cover the process of organizing and scheduling public multipoint events in Ncompass.

Ncompass Clinical Scheduling:

This session is appropriate for telemedicine coordinators and administrators involved in scheduling and coordinating clinical consultations. The training is designed for both experienced Ncompass users as well as schedulers new to Ncompass.

Scheduling Tips:

This training session is appropriate for telemedicine coordinators and administrators involved in scheduling and managing clinical based videoconference events. In this session we will cover efficiency tips to improve overall telemedicine effectiveness.

AMD Patient Camera (and ENT Scope):

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This session is designed to provide members that use the AMD Patient Camera/ENT Scope an opportunity to practice using the peripherals as well as ask questions.

Telederm:

This session goes step by step through the process of taking images and submitting referrals using the Telederm application.

OTN Directory:

This session goes step by step through using and updating the directory.

Telesteth:

This session covers the components and features of the Littman 3200 Telestethoscope. In the training, we will run a real-time telesteth session using the software and discuss best practices for achieving optimum sound quality.

eConsult:

This will provide an introduction to OTN's eConsult application. Learning objectives will include a tour of the eConsult dashboard, how to create a new consultation, responding to a consultation, viewing your profile, and reporting features.



All sessions are at 12 noon unless otherwise stated.

April 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
2 Easter Monday	3	4 OTNhub/Services Overview 79278069	5 Personal Videoconferencing 79281610	6 Scheduling Tips 79282977
9 AMD Camera 79274861	10 Education & Admin BP 79274365	11	12	13
16 Webcasting 79275217	17 TeleSteth 79277327	18 Getting started with eConsult 79280675	19 Personal Videoconferencing 79281678	20 Clinical Scheduling 79280199
23 Telemedicine Directory 79275977	24 Add Patients to a Clinic (1000 EST) 80549533	25 Personal Videoconferencing 79279724	26 Copy/Create Recurring Clinics (1000 EST) 80548961	27 Photography Tips 79283925

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May 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7 Education & Admin BP 83417613	8	9 OTNhub/Services Overview 83418513	10 Personal Videoconferencing 83419510	11 Scheduling Tips 83420640
14 AMD Camera 83417759	15 Personal Videoconferencing 83418123	16 Getting started with eConsult 83419217	17 TeleSteth 83420015	18 Clinical Scheduling 83420945
21 Victoria Day	22 Add Patients to a Clinic (1000 EST) 83419016	23 Personal Videoconferencing 83418351	24 Copy/Create Recurring Clinics (1000 EST) 83420381	25 Photography Tips 83421122
28 Telemedicine Directory 83418081	29 Webcasting 83417881	30	31 Personal Videoconferencing 83419680	

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June 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
4 Education & Admin BP 83417655	5	6 OTNhub/Services Overview 83418615	7 Personal Videoconferencing 83419618	8 Scheduling Tips 83420731
11 AMD Camera 83417849	12 Personal Videoconferencing 83418263	13 Getting started with eConsult 83419455	14 TeleSteth 83420217	15 Clinical Scheduling 83421021
18 Webcasting 83417975	19 Add Patients to a Clinic (1000 EST) 83419145	20 Personal Videoconferencing 83418428	21 Copy/Create Recurring Clinics (1000 EST) 83420502	22 Photography Tips 83421215
25 Telemedicine Directory 83418153	26 Personal Videoconferencing 83419770	27	28	29

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July 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			