



Best Practice Lunch & Learn Series

Choose the Lunch & Learn session right for you!

OTN's Best Practices Lunch & Learn Series are Live-Practical sessions where you will learn how to use various OTN Products and Services. They are great as a refresher for the occasional user or a hands-on introduction to a new product or service. Click the link to register in a session or contact the OTN Scheduling desk for assistance (1-855-654-0888)

Here are some of the sessions we offer:

Studio Based Equipment:

For training on your Studio, room-based, or desktop videoconference equipment, please select a time in the [OTN Private Training](#) calendar.

Personal Videoconferencing:

This session will cover the practical aspects of scheduling a consultation, using the Personal Videoconferencing application, demonstrate a clinical consultation in action, and outline the keys steps involved in running a successful telemedicine event.

OTNinvite:

This training will cover the process of inviting a guest to a personal videoconference event. This session will include: creating an invite, sending an invitation, joining an event as well as best practice considerations when using the service.

OTNhub & Services overview:

Learn about the OTNhub and what services and products OTN supports.

Webcasting:

This session is designed to give anyone that is interested in webcasting the essentials of setting up the event and requesting the webcast. The training also covers best practice and how to organize an event.

Education & Admin Best Practices:

This session outlines best practice methodology and techniques used in an educational or administrative event. The session also covers setup, presentations and general etiquette.

Clinical Best Practices:

This session outlines best practice methodology and techniques used in a clinical telemedicine consultation.





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Ncompass Non-Clinical Scheduling:

This session is appropriate for telemedicine coordinators and administrators involved in scheduling and managing public or open educational events. The training will cover the process of organizing and scheduling public multipoint events in Ncompass.

Ncompass Clinical Scheduling:

This session is appropriate for telemedicine coordinators and administrators involved in scheduling and coordinating clinical consultations. The training is designed for both experienced Ncompass users as well as schedulers new to Ncompass.

Scheduling Tips:

This training session is appropriate for telemedicine coordinators and administrators involved in scheduling and managing clinical based videoconference events. In this session we will cover efficiency tips to improve overall telemedicine effectiveness.

AMD Patient Camera (and ENT Scope):

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This session is designed to provide members that use the AMD Patient Camera/ENT Scope an opportunity to practice using the peripherals as well as ask questions.

Telederm:

This session goes step by step through the process of taking images and submitting referrals using the Telederm application.

OTN Directory:

This session goes step by step through using and updating the directory.

Telesteth:

This session covers the components and features of the Littman 3200 Telestethoscope. In the training, we will run a real-time telesteth session using the software and discuss best practices for achieving optimum sound quality.

eConsult:

This will provide an introduction to OTN's eConsult application. Learning objectives will include a tour of the eConsult dashboard, how to create a new consultation, responding to a consultation, viewing your profile, and reporting features.



All sessions are at 12 noon unless otherwise stated.

February 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 Non-Clinical Scheduling 79282734
5 Education & Admin BP 79274270	6	7 OTNhub/Services Overview 79277778	8 Personal Videoconferencing 79281119	9 Scheduling Tips 79283222
12 AMD Camera 79274684	13 Webcasting 79275094	14 Personal Videoconferencing 79279318	15 TeleDerm 79282028	16 Photography Tips 79283680
19 Family Day	20 TeleSteth 79277093	21 Getting started with eConsult 79280442	22 Personal Videoconferencing 79281248	23 Clinical Scheduling 79280002
26 Telemedicine Directory 79275749	27 Scheduling Video Visit (1000 EST) 80539853	28 Personal Videoconferencing 79279414		

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March 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 Non-Clinical Scheduling 79282897
5 Education & Admin BP 79274328	6 eConsult Register 79277239	7 OTNhub/Services Overview 79277837	8 Personal Videoconferencing 79281308	9 Scheduling Tips 79283347
12	13	14 Personal Videoconferencing 79279488	15 TeleDerm 79282052	16 Photography Tips 79283819
19 Effectively Communicate when Scheduling (1000 EST) 80541420 Webcasting 79275169	20 TeleSteth 79277239	21 Getting started with eConsult 79280541	22 Personal Videoconferencing 79281426	23 Clinical Scheduling 79280027
26 Telemedicine Directory 79275909	27 AMD Camera 79274841	28 Personal Videoconferencing 79279590	29 Non-Clinical Scheduling 79284129	30 Good Friday

All sessions are at 12 noon unless otherwise stated.

April 2018				
Monday	Tuesday	Wednesday	Thursday	Friday
2 Easter Monday	3	4 OTNhub/Services Overview 79278069	5 Personal Videoconferencing 79281610	6 Scheduling Tips 79282977
9 AMD Camera 79274861	10 Education & Admin BP 79274365	11 Personal Videoconferencing 79279671	12 TeleDerm 79282161	13 Photography Tips 79283925
16 Webcasting 79275217	17 TeleSteth 79277327	18 Getting started with eConsult 79280675	19 Personal Videoconferencing 79281678	20 Clinical Scheduling 79280199
23 Telemedicine Directory 79275977	24 Add Patients to a Clinic (1000 EST) 80549533	25 Personal Videoconferencing 79279724	26 Copy/Create Recurring Clinics (1000 EST) 80548961	27
30 Telemedicine Directory				